

ANNUAL RETURN

**To ensure that your membership details are correct, and to help the Association better meet your needs, it is essential that you complete and return this form to the administrator by the 31st March**

**N.B. IF THERE HAVE BEEN NO CHANGES SINCE THE LAST RETURN, PLEASE GIVE YOUR CHARITY NAME, MARK THE FORM “NO CHANGES” AND RETURN IT TO THE ADMINISTRATOR**

**General details**

**Name of organisation:**

**AJC membership number:**

**Address:**

**Telephone number:**  **Mobile number:**

**Email:**  **Website:**  **Main contact details**

**Name:**

**Address: (if different from above)**

**Telephone number:** **Mobile number**:

**Email:**

**Names of current officers/trustees & positions**

**NAME POSITION**

 **Patron:** **Accountant/auditor:**

**Date of last AGM:**   **Number of paid staff:**

**What subjects would you like the AJC to deliver training/presentations on?**

Safeguarding 🗌
Data protection 🗌
The Jersey Charities’ Law 🗌
Compliance/insurance/health & safety 🗌
Trustee roles & responsibilities 🗌
Fundraising 🗌
Leadership 🗌
Managing change 🗌
Stress/wellbeing 🗌
Team building 🗌
Marketing/publicity 🗌
Social media 🗌
Recruiting, managing & retaining volunteers 🗌

Anything else?

**Preferred time:** Morning 🗌 Afternoon 🗌 Evening 🗌

**Preferred day of the week:**

**What issues do you think the AJC should be focussing on?
Any comments on the committee’s stewardship?
Anything else you’d like to raise?**

**REMINDER**

**Subscriptions (£15) are due on 1st April. Please ensure your standing order is up to date, or forward your cheque using the remittance advice attached to your subscription invoice.
(Please note, if you are in arrears for more than one year, your may lose your membership)**

**Signed**.............................................................................................. **Position**....................................................................... **Date**.........................................

**The Association holds all information on its members in accordance with the requirements of the Jersey Data Protection Law**

The Association of Jersey Charities, P.O. Box 356, St Helier, Jersey, JE4 9YZ
 [www.jerseycharities.org](http://www.jerseycharities.org) E:lyn@jerseycharities.org T:840138